

DRAFT MINUTES

CRANFORD PARISH COUNCIL

Clerk Pat Bird
Rosedale
Twywell
NN14 3AL

cranfordparish@gmail.com
07522 582251

<https://cranfordparishcouncil.uk>



Minutes of the meeting of Cranford Parish Council held at Cranford Memorial Hall on Monday 16th September 2024

Present: Cllr Stephen Pickard (chairman), Cllr Alison Gorton (vice-chairman), Cllr Trudy Martin, Cllr Stewart Holford

- 24/026 Apologies and reason were received from Cllr Paul Wilcox, and it was **RESOLVED** that his absence be approved.
- 24/027 It was **RESOLVED** that the Minutes of the Council Meeting held on 20th May 2024 be approved as an accurate record and these were subsequently signed by Cllr Pickard, as chairman.
- 24/028 There were no matters arising from the minutes which were not included on the agenda.
- 24/029 No declarations of members' interests, in relation to any items on the agenda, were received
- 24/030 The clerk has received an interest from a resident to join the parish council. Following discussions, it was **RESOLVED** that this person be contacted and if they were still happy to join the parish council then they be co-opted as it was felt that this person would be a great asset to the council. It was also **RESOLVED** that the clerk contact a couple of other people who had said they may be interested with a view to co-opting another person at the meeting in November.

Public participation

- 24/031 There were no members of the public present, and no matters had been brought to the attention of the clerk that required discussion.
- 24/032 The ward councillor(s) were unable to attend the meeting.

Planning Matters

- 24/033 Following consideration, it was **RESOLVED** that the following be noted.

a) Disposal Notice for [NK/2021/1014](#) 7 High Street, Cranford

DRAFT MINUTES

DRAFT MINUTES

- b) Disposal Notice for [NK/2021/1015](#) 7 High Street, Cranford
- c) Decision Notice for [NK/2023/0748](#) 8 High Street, Cranford
- d) Decision Notice for [NK/2023/0749](#) 8 High Street, Cranford
- e) Decision Notice for [NK/2024/0294](#) 34a High Street, Cranford
- f) Decision Notice for [NK/2024/0310](#) 8D High Street, Cranford

It was also **RESOLVED** that it be recorded that the council was disappointed that whilst it supported the proposed development at 8 High Street, this was refused by North Northamptonshire Council

- 24/034 Cllr Pickard provided an update regarding the proposed Kettering Energy Park. He stated that no new information had been shared across the local parish/town councils regarding this proposed development. He added that although it may be quiet at the moment, the issue has not gone away, and also the impact of the change in government on this proposal is unknown. Cllr Pickard will continue to be the council's lead on this proposed development

Governance Matters

- 24/035 Following consideration, it was **RESOLVED** that the updated council's Financial Regulations, based on the Model Financial Regulations produced by the National Association of Local Councils (NALC) in April 2024, be adopted.
- 24/036 Following consideration, it was **RESOLVED** that the council's unchanged Standing Orders be adopted
- 24/037 Following consideration, it was **RESOLVED** that the council's WhatsApp policy be adopted
- 24/038 The clerk advised that for the Community Governance Review, North Northamptonshire Council is proposing that consultation commences in 2025, with the Review to be completed in 2026, and any new arrangements to take effect from May 2029.
It was **RESOLVED** that this update be noted.

Finance Matters

- 24/039 It was **RESOLVED** that the
- a) Cash Book as at 31st August 2024 showing a balance of £18,479.23, be noted
 - b) Bank Reconciliation as at 31st August 2024, showing the balance as per the bank statement for 31st August 2024 of £18,479.23, be noted
 - c) Budget Spend as at 31st August 2024 and d) Anticipated Budget Spend following payments due for authorisation, showing two areas of concern, i.e. Council owned asset maintenance and Village maintenance, be noted.
- Following discussions, it was **RESOLVED** that:
£1500 be transferred from Earmarked Reserves Village Maintenance budget to the Village

DRAFT MINUTES

DRAFT MINUTES

Maintenance budget to enable this well received project to continue. It was acknowledged that this year's Village Maintenance work had exceeded that of previous years; and £500 be transferred from Earmarked Reserves Capital Projects to the Council owned asset maintenance budget. Again, it was acknowledged that this year's Council owned asset maintenance had exceeded that of previous years.

- 24/040 It was **RESOLVED** that the payments made and the payments to be made listed on the Schedule of Payments (as below) be authorised.
- 24/041 It was **RESOLVED** that the clerk, on behalf of the council, agrees and accepts an offer from PA Wright and Sons Limited regarding a contribution towards the council's planter outside Staveley Yard
- 24/042 Following consideration of a report previously circulated to members regarding the safety of the trees in the Pocket Park, it was **RESOLVED** that the report be noted, and that the recommendation, i.e. the work outlined in the report including the council's financial commitment be approved; and that the work being undertaken by Julie Auld, be approved.
- 24/043 The prioritisation and approval of the council's projects considering their financial commitments was deferred to the next meeting so that the clerk can gather all the information required. It was agreed that a key task was to ensure that the project for the speed indicator devices was sustainable, with potentially looking at a solar powered option.

Other Matters

- 24/044 Cllr Pickard raised the issue of the state of Thrapston Road considering it was closed for a total of five days. This is just one of the issues facing the residents of Cranford He is considering inviting Rosie Wrighting MP to visit Cranford together with the Chief Executive of North Northamptonshire Council, to begin a constructive dialogue.
- 24/045 Cllr Gorton advised that they will be planting the spring bulbs in the planters in the next few weeks.
The clerk reported that they have traced a member of the family of the late Andrew Robert Murphy and they have advised that they will get the bench in memory of him repaired. The bench is on The Green.
The clerk reported that they have secured a donation of paint for the telephone box on the High Street and will now try to find someone to prepare and paint the telephone box. There may be enough paint for the telephone box near the Village Hall
- 24/046 The date of the next scheduled meeting was set for Monday 4th November 2024, taking into account members' availability.
- 24/047 The meeting was closed at 8:25pm

DRAFT MINUTES

Council meeting 16th September 2024

Schedule of Payments

Payments made				
Payee	Invoice Number / Order Number	Description	Total Amount (inc VAT) £	Legislation
PM Bird / HMRC		Clerk's Pay - July 2024	383.74	LGA 1972 s.112
Mr T Kemble		Village Maintenance Programme 19 hours	475.00	Highways Act 1980 s.43 and s.50
		Repairing benches 17 hours	425.00	Parish Councils Act 1957, ss 1(1) and 7
PM Bird		Reimbursement	227.42	LGA 1972 s.111
		Microsoft 365 annual subscription	59.99	LGA 1972 s.111
	35944	Replacement Glass for telephone kiosk on High Street	59.52	
	58954	Wood to repair bench on elevated path	86.92	Parish Councils Act 1957, ss 1(1) and 7
	408111	One month's hosting of current website	5.99	LGA 1972 s.111
		Mobile phone top up	15.00	LGA 1972 s.111
Alison Gorton		Reimbursement	144.38	
		Bolts for bench	7.49	Parish Councils Act 1957, ss 1(1) and 7
		Coach bolt and nut for bench	5.40	Parish Councils Act 1957, ss 1(1) and 7
		Brackets to secure bench	5.00	Parish Councils Act 1957, ss 1(1) and 7
		Heavy washer for bench	2.73	Parish Councils Act 1957, ss 1(1) and 7
		Paint for bench	28.00	Parish Councils Act 1957, ss 1(1) and 7
		Woodstain for benches	59.76	Parish Councils Act 1957, ss 1(1) and 7
		Water carrier	36.00	Highways Act 1980 s.43 and s.50
NCALC	3846	Training - Cllr Wilcox	57.60	LGA 1972 s.111
NCALC	3883	Training - Clerk	12.00	LGA 1972 s.111
PM Bird / HMRC		Clerk's Pay - August 2024	383.74	LGA 1972 s.112
SLCC	MEM249705-1	Clerk's membership	95.04	LGA 1972 s.143
Artisan Signs	52344	Updating of Chairman's Board	36.00	LGA 1972 s.111
Community Heartbeat	22528	Replacement defibrillator pads	69.54	Public Health Act 1936 s234

Payments to be made				
Payee	Invoice Number / Order Number	Description	Total Amount (inc VAT) £	Legislation
PM Bird / HMRC		Clerk's Pay - September 2024	383.74	LGA 1972 s.112
Mr T Kemble			1087.50	
		Village Maintenance Programme (41 hours)	1025.00	Highways Act 1980 s.43 and s.50
		Repairing Bench (2.5 hours)	62.50	Parish Councils Act 1957, ss 1(1) and 7
PM Bird		Reimbursement	32.97	
		3 months web hosting	17.97	LGA 1972 s.111
		Mobile phone top up	15.00	LGA 1972 s.111