

Cranford Parish Council

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To all Parish Councillors:

You are hereby summoned to a meeting of Cranford Parish Council to be held at Cranford Memorial Hall on **Thursday 25th November 2021** at 7pm for the purpose of transacting the following business:

Agenda

- 21/54 To receive and approve apologies for absence
- 21/55 To receive and approve for signature the minutes of the meeting held on Thursday 30th September 2021 (attached)
- 21/56 To note any matters arising from the minutes not included on this agenda for report only
- 21/57 To receive declarations of interest under the Council's Code of Conduct related to business on this agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
- 21/58 Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting)
- 21/59 To receive a verbal report from the Unitary Ward Councillor(s)
- 21/60 To receive a verbal report from Cllr Bradley on findings from Internal Control
- 21/61 To receive and note Financial Report, attached, approve schedule of payments, and note budget monitoring report
- 21/62 To receive a verbal report from the Chairman and to:
 - a) approve an increase in the Clerk's contracted hours from 20 to 25 per month, effective from 1st December 2021;
 - b) approve a pay increase for the Clerk to SCP 8 within the LC1 Scale as set out in the 2020 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales, effective from 1st December 2021; and
 - c) approve, that subject to a satisfactory performance appraisal in May 2022, the Clerk receives a pay increase to SCP 9 within the LC1 Scale, effective from 1st June 2022
- 21/63 To approve donation of £100 to Bristol Rotary Club to support the Rotary's global campaign to eradicate polio across the world, in recognition of their generous donation of the crocus bulbs to the Parish Council for the benefit of residents and visitors to Cranford.

- 21/64 To receive and note report, from the Clerk, regarding the potential options and costs of a solution for the Parish Council website.
- 21/65 To advise on how to progress the replacement of the notice board on The Green
- 21/66 To note update on St Andrews Church clock, attached, and to:
- a) approve the servicing of the clock, when appropriate;
 - b) approve the setting of an annual budget of £200 for the servicing of the Church clock, having considered Minute 18/0071; and
 - c) consider the clock inspection report from Clockwise alongside the report from the Cumbria Clock Company, and to also consider the options for the future maintenance of the clock at its next meeting,
- 21/67 To review the Draft Budget proposal, attached, and set Cranford Parish Council's Budget for 2022/2023 and the Precept required by the Parish Council.
- 21/68 To adopt the Training Statement of Intent and Training Plan (Councillors), attached
- 21/69 To approve NCALC's Internal Audit Service Terms of Reference (v2021), attached
- 21/70 To comment on Planning Applications received since the last meeting
- Application NK/2021/0846
12 Rectory Hill
Proposal T1 Silver Birch – fell
- Application NK/2021/0878
Wood Lodge, Duck End / Cranford Road, Cranford
Proposal Change of use of agricultural building to B8 storage use
- 21/71 To receive updates on the current projects, not previously covered on the Agenda
- a) Tufty Project (VAS signs)
 - b) Community Fridge
 - c) Goalpost net
 - d) Notice board in Cranford Road
 - e) Bin in Pocket Park off Top Dysons
 - f) Welcome Pack
 - g) Connecting communities one step at a time
 - h) Purple4Polio
- 21/72 To receive and note, Chairman's updates on:
- a) AD Plant
 - b) Village sign
- 21/73 To receive and note Clerk's report
- 21/74 To identify any matters arising from this meeting which need to be carried forward

21/75 Close

Pat Bird

**Pat Bird, Clerk to Cranford Parish Council
18th November 2021**