

DRAFT MINUTES

CRANFORD PARISH COUNCIL

Clerk Pat Bird

07522 582251

cranfordparish@gmail.com

<https://cranfordparishcouncil.uk>



Minutes of the Meeting of Cranford Parish Council held at Cranford Memorial Hall on Thursday 27th July 2023

- Present:** Cllr Stephen Pickard (Vice Chairman, acting as Chairman for the meeting in Cllr Gorton's absence), Cllr Ian Jones, Cllr Stewart Holford
Pat Bird (Clerk)
One resident for item 23/030
- 23/026 Apologies were received from Cllr Alison Gorton (holiday) and Cllr Trudy Martin (work commitments). Both were approved. Apologies were received from Cllr Neil Bradley (no reason given). Apologies were not received from Cllr Fergus Gallagher.
Cllr Mark Rowley, NNC Ward Councillor, sent his apologies as he was required to attend another meeting
- 23/027 It was **RESOLVED** that the Minutes of the Council Meeting held on 25th March 2023 be approved as a correct record, with 'leaved' to be amended to 'leave' in those Present. The Minutes were subsequently signed by Cllr Pickard
- 23/028 The following **matters arising** were noted:
23/001 – Chairman's board has been updated
23/005 – Clerk received the proposed temporary diversion of part of Bridleway GF17 in Cranford and this was previously circulated to Councillors for comment
23/005 – Clerk received the map of Cranford's street lights from NNC showing 39 street lights. Our records show 37, so will need to check these
23/007 – Clerk contacted resident and thanked them for their generous offer of two planters at the village gateway on Rectory Hill. Planting is expected to take place in September
23/015 – Unfortunately the Parish Council had to stay with its previous insurance provider as Cranford Parish Council had agreed to a 3 year insurance plan
23/023 - Clerk contacted the complainant, and on behalf of the Parish Council closed the matter.
- 23/029 Declaration of interest was received from Cllr Holford, in respect of planning applications NK/2023/0375 Full Application and NK/2023/0376 Listed Building Consent Application which were to be considered under item 23/035

DRAFT MINUTES

DRAFT MINUTES

Public participation

- 23/030 a) A resident raised their concerns regarding planning application NK/2023/0429 for the construction of a digestate lagoon with access. Their concerns were the need to ensure that lorries accessing the site did not go through the village and the safety of the lagoon as the planning application did not appear to include any fencing or barriers to prevent unauthorised access to the lagoon or animals or wildlife getting into the lagoon. The resident asked if the Parish Council could take these concerns into account when responding to the planning application. The resident also stated that a number of trees have died in the new development at Hanwood Park.
- Other items that had been raised by members of the public to the Clerk were
- b) The need to undertake village maintenance – this is covered under item 23/036 a)
 - c) The broken map frame – the Parish Council expressed its thanks to the person who has made the map frame safe.
 - d) The bench on the high level path which needs to be repaired – the Clerk to contact Cllr Gallagher for an update on this
 - e) Fence damage on Grafton Road – this was reported to the Police by the resident
 - f) Possibility of re-employing a lengthsman – to be covered under item 23/036 a)
 - g) The Welcome Pack – the Clerk to advise the resident that this is online
 - h) Wobbly fence posts along fence line on the elevated footpath – the Clerk to contact Mark Robinson
 - i) Wasps in the bus shelter – the Clerk to report via Fix My Street

23/031 The Unitary Ward Councillors were unable to attend the meeting and no report was received

Finance Matters

23/032 The Internal Control Councillor's report was deferred to the next meeting as Cllr Martin was unable to undertake this due to work commitments.

23/033 It was **RESOLVED** that the Cash Book as at 20th July 2023 showing the balance of £24,286.82 be noted and that the Schedule of Payments, listed below, be approved.

Schedule of Payments

Payments to be made

Payee	Description	Amount	Legislation
PM Bird (Clerk) / HMRC	July Salary	£316.99	LGA 1972, s112
PM Bird (Clerk)	July Reimbursement	£92.38	LGA 1972, s112
SLCC - Invoice MEM244738-1	SLCC Membership	£552.75	LGA 1972, s143
PM Bird (Clerk) / HMRC	August Salary	£316.99	LGA 1972, s112

DRAFT MINUTES

Payments already made

Gallagher – Invoice 524079754	Parish Council insurance	£415.17	LGA 1972, s111
Artisan Signs – Invoice 50104	Update Chairmans board	£36.00	LGA 1972, s111

Planning Matters

- 23/034 Cllr Pickard referred to the Kettering Energy Park Briefing which he had previously circulated to the Councillors. Cllr Pickard attended a meeting on 11th July together with representatives from Great Addington Parish Council, Burton Latimer Town Council, Finedon Town Council, Woodford Parish Council, and Grafton Underwood Parish Council. This proposed development and the development towards the proposed junction 10A on the A14 suggests that Kettering East is gradually moving eastwards towards Cranford.
- The NNC Executive Advisory Panel Planning Communities meeting, scheduled for 13th September, is where, having reviewed the comments received regarding the Kettering Energy Park Draft MasterPlan, recommendations will be made, before any planning applications are submitted.

Cllr Pickard recommended that, in order to ensure Cranford Parish Council has a say on this major proposed development within its boundary, and that previous knowledge and experience gained by Cllr Pickard, in particular, can be shared with others,

- a) Cranford Parish Council continues to work with other interested communities and organisations
- b) Cranford Parish Council explores ways of engaging with its own community, both residents within the village and also outlying community residents
- c) Cranford Parish Council disseminates Kettering Energy Park information to those residents so they can make informed judgement

It was **RESOLVED** that Cllr Pickard's recommendations be approved.

- 23/035 Cllr Holford left the meeting whilst planning applications NK/2023/0375 and NK/2023/0376 were considered

a) [NK/2023/0375](#)

5 St Andrews Lane, Cranford

Full Application - Replace 2 no. doors and 1 no. window with folding/sliding doors and insert 2 no. rooflights to outbuilding

Following consideration, it was **RESOLVED** that this application be supported as it was felt that it will ensure the continued use of this listed building whilst having no adverse material impact on its surroundings. The proposed works are using materials of the existing building in keeping with the development's surroundings. The front elevation of the out-building cannot be seen from the public highway or from any adjacent residential property at ground level

b) [NK/2023/0376](#)

5 St Andrews Lane Cranford

Application for Listed Building Consent - Replace 2 no. doors and 1 no. window with folding/sliding doors and insert 2 no. rooflights to outbuilding

It was acknowledged that this property is a listed building within the Cranford Conservation Area

c) [NK/2023/0384](#)

30 High Street, Cranford

DRAFT MINUTES

Full Application – Single storey side and rear extension

Following consideration, it was **RESOLVED** that the council raises no objections to this proposed extension which has been designed to reflect the existing character of the property and the wider street scene being constructed and finished in materials to match the existing property. The proposed extension will be set quite back from the road and surrounding properties have been extended in a similar manner to this proposed application.

d) [NK/2023/0429](#)

Duck End (land at) Cranford

Full Application - Construction of a digestate lagoon with access

Following consideration, it was **RESOLVED** that whilst the Parish Council supports the development and diversification of agricultural and other land based rural businesses, it should raise the following concerns with regards to the proposed application

- safety, if the lagoon is not made secure, as there was no mention of fencing to prevent unauthorised access or to protect animals and wildlife
- safety, at the access to the highway as no gateway off the highway is mentioned
- lack of passing places on highway proposed to be used by tankers
- odour management is not mentioned in the proposed application

Also the Parish Council to request that

- a condition be placed on the site for no left turn sign for the 50 tankers per year leaving the site
- improvements be made to the highway that is proposed to be used as the tankers route
- consideration is given to improving the hedgerow on the site

Project Matters

23/036

a) Cranford Maintenance Programme

It was **RESOLVED** that Rob from the Old Forge be thanked for cutting back the vegetation on the elevated footpath.

The Clerk presented a briefing paper with the recommendation to employ a Lengthsman, a local person to carry out vegetation management in the village. This would be funded from the Grounds Maintenance budget.

It was **RESOLVED** that an advert for a Lengthsman should be circulated via Cranford Community News to gauge interest and that any appointment would be made by the Clerk in consultation with the Chair and Vice-Chair.

Cllr Holford volunteered to lead on sourcing and installing of the planters at the village gateways.

It was **RESOLVED** that Cllr Holford be the lead on sourcing and installing the planters at the village gateways with support from the Clerk

Cllr Jones volunteered to lead on researching ideas for the map sign in the High Street.

It was **RESOLVED** that Cllr Jones research ideas for the map sign in the High Street and also consider a 'map sign' for Cranford St Andrew and report to the council at a future meeting

b) Speed Monitoring

This update was deferred to the next meeting as Cllr Gallagher wasn't present at the meeting

c) Other Projects

Planting of 3 oak trees – it was **RESOLVED** that the Clerk explores Stanbridge Hill and Top Dysons as possible locations for the trees

DRAFT MINUTES

DRAFT MINUTES

Replacing of styles with pedestrian access gates on Grafton Road and Cranford Road – it was **RESOLVED** that the Clerk progresses this before the next meeting

- 23/037 There were no further updates from the Chairman
- 23/038 There were no further updates from the Clerk
- 23/039 The date of the next scheduled meeting was noted as 28th September 2023.
- 23/040 The meeting was closed at 8:35pm